

ROANOKE



CATHOLIC

2024-2025

NEW FAMILY GUIDE

WELCOME TO OUR CELTIC FAMILY!

Dear New RCS families,

I would like to extend a heartfelt welcome to our school! We are delighted to have you join our Celtic family. Here at Roanoke Catholic School, we are committed to nurturing both academic excellence and spiritual growth within a supportive and caring environment. We look forward to partnering with you in your child's educational journey and fostering a vibrant community rooted in Catholic values.

Should you have any questions or need assistance, please do not hesitate to reach out. We are here to support you every step of the way.

In Christ,

Megan Potter
Principal and Head of School
Roanoke Catholic School



Hello! My name is Fr. William Buckley and I am serving as the chaplain for Roanoke Catholic again this year. I was ordained as a priest on June 3rd of last year. My first assignment as a priest is as both the parochial vicar at St. Andrew's as well as the chaplain at Roanoke Catholic.

I am really excited to meet all of the new families at RCS. With the help of God's grace, I am especially looking forward to continuing to accompany the students and helping them to grow in their relationship with Jesus through the sacraments of the Church.

I have been and will continue to pray for all of you and I ask you to keep me in your prayers as well.

God bless,
Fr. William



PARENT COMMUNICATION

STAY IN THE KNOW!

Where to find important information:

- Emails/text alerts
- Weekly Newsletter sent via email/app
- Our website (www.roanokecatholic.com)
- Follow us on social media



Click here!

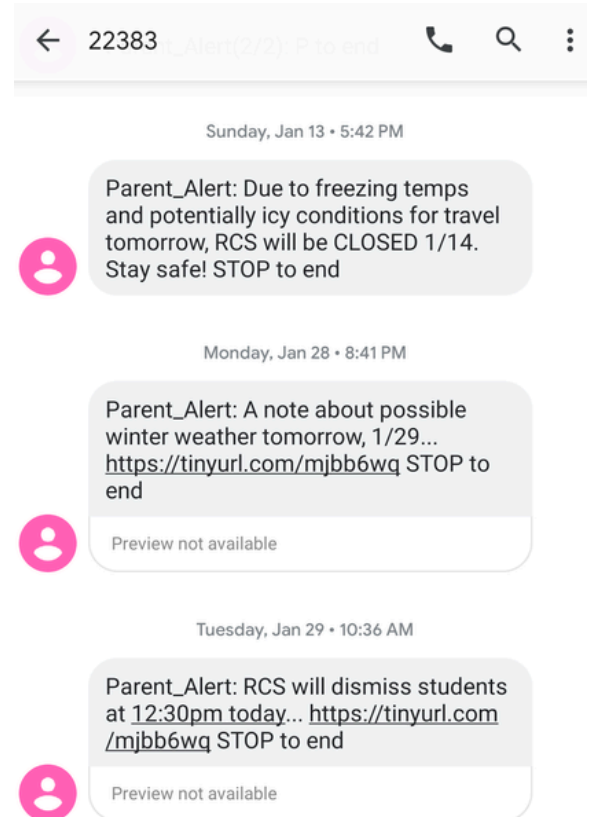


Click here!

If your child is going to be absent, please notify Mrs. Smith by calling 540-982-3532 or emailing bsmith@roanokecatholic.com

PARENT TEXT ALERTS

You will automatically be signed up for these texts with important information



WITH OUR APP YOU CAN:

- GET REAL TIME NOTIFICATIONS
- CHECK GRADES
- PAY TUITION
- ACCESS ALL CALENDARS
- SEE BEHAVIOR
- LOG SERVICE HOURS
- SHOP OUR NEW SCHOOL STORE

ROANOKE CATHOLIC CELSICS

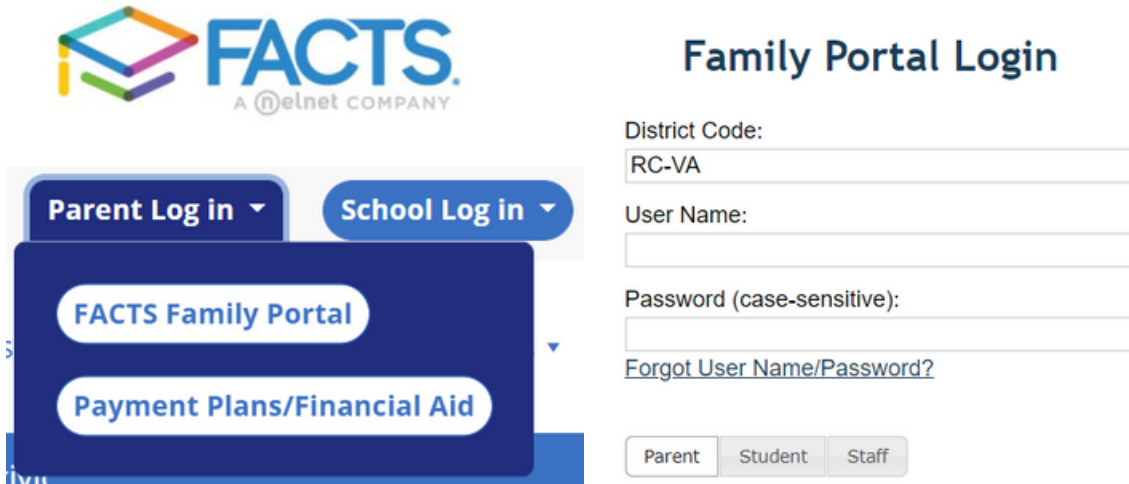


DOWNLOAD THE APP



FACTS FAMILY PORTAL

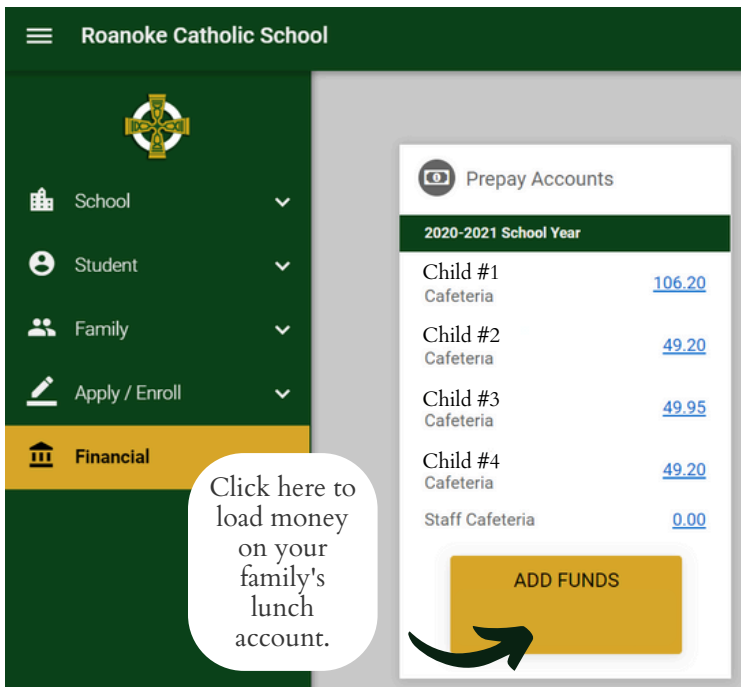
Use the FACTS Family Portal to check school announcements, calendar, student directory, student homework assignments, student grades, student attendance, student behavior, student medical events, student schedule, and more!



The image shows the FACTS Family Portal login interface. On the left, there is a navigation menu with 'Parent Log in' and 'School Log in' buttons. Below these are two main buttons: 'FACTS Family Portal' and 'Payment Plans/Financial Aid'. On the right, the 'Family Portal Login' form includes a 'District Code' field with 'RC-VA' entered, 'User Name' and 'Password (case-sensitive)' fields, a 'Forgot User Name/Password?' link, and three role selection buttons: 'Parent', 'Student', and 'Staff'.

CAFE ACCOUNT

Found on the Financial page under the FACTS Family Portal



The screenshot shows the 'Financial' page of the FACTS Family Portal for Roanoke Catholic School. The left sidebar has a menu with 'School', 'Student', 'Family', 'Apply / Enroll', and 'Financial' (highlighted). The main content area is titled 'Prepay Accounts' and shows a table for the '2020-2021 School Year' with the following data:

Child #	Cafeteria	Amount
Child #1	Cafeteria	106.20
Child #2	Cafeteria	49.20
Child #3	Cafeteria	49.95
Child #4	Cafeteria	49.20
Staff Cafeteria		0.00

Below the table is an 'ADD FUNDS' button. A callout box with an arrow pointing to the button contains the text: 'Click here to load money on your family's lunch account.'

BUY OR PACK!

LUNCH PRICES:

PK-2nd: \$5.00

3rd-5th: \$6.00

6th-Adult: \$7.00

PICK-UP AND DROP-OFF

EARLY LEARNER & JUNIOR KINDERGARTEN



EL & JK students and their siblings are to be dropped off in front of the digital sign in the upper lot past the entrance of the church. A faculty or staff member will assist your child to class. If you happen to need more time to say goodbye, please pull into a parking space and walk your student to the sidewalk when they are ready.

For afternoon pick-up, parents are to line up where drop-off occurs and turn car engines off. Teachers, faculty and staff will bring students out to safely enter their family vehicle.

LOWER SCHOOL



Lower school students (K-7th) should be **dropped off** in the lower lot, where our faculty and staff will assist in a safe drop off procedure. Students in 4th grade and up who have older siblings may be dropped off near the upper school gym.

Pick-up: Lower school parents should line up in the lower lot. Teachers will escort their entire class through car line and assist each student in safely getting into their family car. **K-5th will walk car line at 2:45pm. Middle school students are to be picked up at 3:00PM in the second wave.** Any students not picked up at dismissal will be sent to After School Care for drop in services.



LOWER SCHOOL HOURS

EL - 5th: 7:45AM-2:45PM,
Drop-off: 7:30AM-7:45AM, Pick-up: 2:45PM

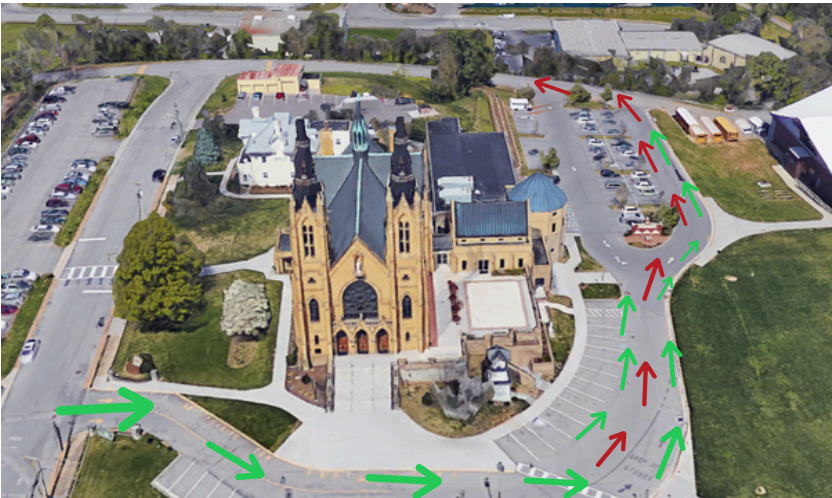
PICK-UP AND DROP-OFF

UPPER SCHOOL DROP OFF



To drop off students, all vehicles should enter and exit from Celtic Way (behind the church and on the bus parking side of campus). Please do not enter in front of St. Andrew's, as our youngest students are unloading their cars at this entrance. Families with students in LS and US may drop off all children in this location, as long as no students are younger than 4th grade.

UPPER SCHOOL PICK UP

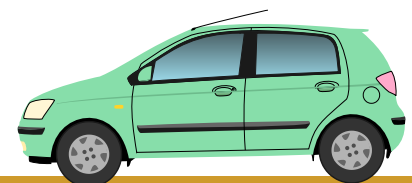


To pick up students, parents should enter the lot right in front of St. Andrew's (follow the green arrows). Once you are in front of St. Andrew's, you can split into two lines, leaving space between the two lines for cars to drive through and exit as needed.

Once you enter the Upper School parking lot, only one line of cars may park along curb so there is a lane for departing cars (seen in red).

STUDENT PARKING

Students who will be driving to school need to register their vehicle with the secretary. Students will park in the lower lot near the grotto. Seniors may park in the lot near the upper school gym.



UPPER SCHOOL HOURS

6th - 12th: 7:45AM-3:00PM,
Drop-off: 7:30AM-7:45AM, Pick-up: 3:00PM



HOME & SCHOOL ASSOCIATION



Congratulations! You are automatically a member of the Home & School Association (HSA) once your child(ren) are enrolled at Roanoke Catholic School. Each family pays an annual \$50 HSA fee that assists us in planning and executing events and programs that support and nurture our students, staff, and families.

There are many opportunities to get involved with different levels of time commitment. For example, you can sign up for one event, join a planning committee, or become a chair for a specific group. Opportunities for these positions will be emailed to the community at large before the start of the year. Requests for volunteers will also be communicated throughout the school year through email, social media platforms, and the school newsletter. Please consider signing up! It is a great way to make friends and support the RCS community. You can follow us on Facebook and Instagram @roanokecatholichsa.

It is important to note that in order to volunteer at school-sponsored events involving students at Roanoke Catholic School, you must participate in the VIRTUS training program, Protecting God's Children, and complete a volunteer background check. In order to complete the 3 hour program, please visit virtusonline.org and register as a first time registrant for the Diocese of Richmond. There are in-person and online class options available. Please reach out if you have any difficulties.

Have a specific question? Feel free to email HSA@roanokecatholic.com and a member of the leadership team will get back to you.

SERVICE HOURS

Opportunities to grow as leaders in the world and servants to others are hallmarks of a Roanoke Catholic experience. We provide many clubs and service organizations for our students to develop the skills they'll need to successfully navigate and excel in the worlds of college, work and life.

- **Upper School:** 40 hours per year for students
- **Family Service:** 15 hour commitment for parents.

Service hours are recorded in the FACTS family portal.

VIRTUS TRAINING

All volunteers (coaches, coaching assistants, media center aides, parent volunteers, etc.) are required by the Diocese to complete the "Protecting God's Children" Virtus three-hour workshop and complete a volunteer background check.

To register go to: virtusonline.org



CELTICS ATHLETICS



If you are interested in signing up for a sport, please email our Athletic Director, Shawn Good, at sgood@roanokecatholic.com. The athletic fee is \$250 per season, per student.

Students will need to have an updated sports physical. [VHSL physical](#)

Football Varsity

Cheer Varsity*

Cross Country MS and Varsity

Volleyball MS, JV and Varsity

Girls Basketball MS and Varsity

Boys Basketball MS, JV and Varsity

Wrestling Varsity

Swim MS and Varsity

Track MS and Varsity

Baseball Varsity

Girls Soccer Varsity

Golf Varsity

Lacrosse Varsity*

* Cheer Varsity & Lacrosse Varsity availability are dependant on student participation.

UNIFORM GUIDELINES

School uniform guidelines can be found both in our Handbook and on our website:

<https://roanokecatholic.org/resources/school-uniform-guidelines/>

New uniforms may be purchased through these vendors:

Jammin Uniforms: <http://neworder.jammin.com/rcsuniform>

Jammin Spiritwear: <http://neworder.jammin.com/rcsspirit>

Flynn O'Hara: <https://flynnohara.com/>

Tommy Hilfiger: <https://www.globalschoolwear.com/>

Used uniforms may be purchased in our used uniform closet for \$1.00 per item.



LOWER SCHOOL UNIFORM GUIDELINES

E L - 4 T H G R A D E B O Y S



FORMAL DRESS

T U E S D A Y S

5 T H - 7 T H G R A D E B O Y S



FORMAL DRESS

T U E S D A Y S

Blazers and cardigans are optional for the 2024-2025 school year.

LOWER SCHOOL UNIFORM GUIDELINES

E L - 4 T H G R A D E G I R L S



Jumpers are EL - 4th grades



Skirts are 4th grade and up.

Jumpers are for EL-4th



FORMAL DRESS T U E S D A Y S

5 T H - 7 T H G R A D E G I R L S



FORMAL DRESS T U E S D A Y S

Blazers and cardigans are optional for the 2024-2025 school year.

UPPER SCHOOL UNIFORM GUIDELINES

8 T H - 1 2 T H G R A D E B O Y S



Blazers are optional for the 2024-2025 school year.

8 T H - 1 2 T H G R A D E G I R L S



Blazers are optional for the 2024-2025 school year.

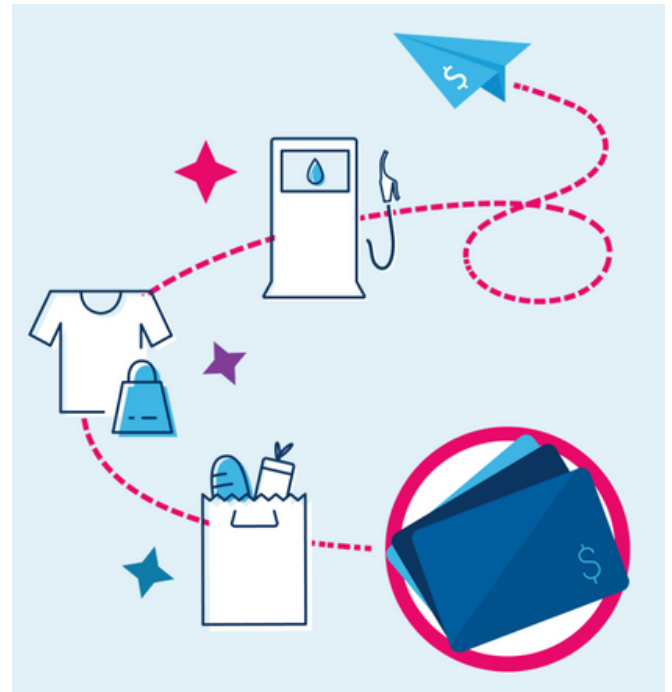


RaiseRight™

SAVE money to offset school tuition with Raise RightRebate Program

- With RaiseRight, you don't have to sell goods
- 80% of your Raise Right rebate will go to pay your tuition (or cafe account)
- 20% goes to help Roanoke Catholic
- Earn money through shopping!
- Use gift cards from hundreds of popular stores to pay for everyday expenses.
- No student at the school? Your Raise Right rebate is split with you 50/50! Giving half the rebate to the school and the other half goes to you!

Contact Elizabeth Williams if you have any questions. 540.982.3532 or ewilliams@roanokecatholic.com



SIGN UP AND START EARNING!

[Click here!](#)

Enrollment code: BLF8E5648368

www.raiseright.com/resources/participant/start-earning/

KROGER REWARDS

Earn money towards your student's tuition by shopping at Kroger!



- Login to Kroger.com.
- From menu on the left, select "Save", then "Community Rewards".
- Select "I am a customer" and reenter your login information. Search Roanoke Catholic School as your organization.
- When you shop at Kroger, a percentage of your sales will be given back to you towards your students tuition. Each quarter, you will receive an email from us with instructions on how to print out this information and turn it in to the school.

2024-2025 SCHOOL CALENDAR



Roanoke Catholic School 2024-2025 School Calendar

621 N Jefferson Street ~ Roanoke VA 24016
540-982-3532 (Fax) 540-345-0785



August 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
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26	27	28	29	30	31	

November 2024						
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24	25	26	27	28	29	30

December 2024						
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22	23	24	25	26	27	28
29	30	31				

January 2025						
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19	20	21	22	23	24	25
26	27	28	29	30	31	

Aug 19	Back to School Bash - 4 - 7pm
Aug 20	First Day of School for Students
Sept 2	Labor Day - No School
Sept 20	1st Quarter Interims Sent Home
Oct 7	Professional Development Day - No School
Oct 18	End of 1st Quarter
Oct 18	** 1/2 Day Dismissal - No Lunch or ASC
Oct 25	Report Card Sent
Nov 11	Parent/Teacher Conference
Nov 12	Parent/Teacher Conference - No School
Nov 20	2nd Quarter Interims Sent Home
Nov 25-29	Thanksgiving Holiday Break
Dec 16-19	US Winter Exams
Dec 20	** 1/2 Day Dismissal - No Lunch or ASC
Dec 23-Jan 6	Christmas Holiday Break
Jan 6	School Resumes
Jan 10	End of 2nd Quarter
Jan 10	** 1/2 Day Dismissal - No Lunch or ASC
Jan 17	Report Card Sent
Jan 20	Martin Luther King Jr Day - No School
Jan 26-Feb 2	Catholic Schools Week
Jan 31	** 1/2 Day Dismissal - No Lunch or ASC
Feb 14	Parent/Teacher Conference - No School
Feb 14	3rd Quarter Interims Sent Home
Feb 17	President's Day Holiday - No School
Mar 14	End of 3rd Quarter
Mar 14	** 1/2 Day Dismissal - No Lunch or ASC
Mar 17	Professional Development Day - No School
Mar 21	Report Card Sent
Apr 17	Holy Thursday Retreat
Apr 17	** 1/2 Day Dismissal - No Lunch or ASC
Apr 17	4th Quarter Interims Sent Home
Apr 18-Apr 27	Easter Holiday Break
Apr 28	School Resumes
May 26	Memorial Day - No School
May 27-May 30	US Spring Exams
May 30	** 1/2 Day Dismissal - No Lunch or ASC
May 30	Baccalaureate Mass - 6pm
May 31	Graduation - 11am
Jun 2	** 1/2 Day Dismissal - No Lunch or ASC
Jun 3	Field Day
Jun 3	** 1/2 Day Dismissal - No Lunch or ASC
Jun 3	Last Day for Students
Jun 6	Final Report Card Sent

February 2025						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
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26	27	28	29	30		

May 2025						
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July 2025						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Quarter Terms / Interims / Report Cards

- 1st Quarter - August 20 - October 18
- Q1 Interim - Sept 20 / Q1 Report Card - Oct 25
- 2nd Quarter - October 21 - January 10
- Q2 Interim - Nov 20 / Q2 Report Card - Jan 17
- 3rd Quarter - January 13 - March 14
- Q3 Interim - Feb 14 / Q3 Report Card - Mar 21
- 4th Quarter - March 17 - June 3
- Q4 Interim - Apr 17 / Report Card - Jun 6

School Closed

Notable Dates

- Nov 4 & 5 Parent/Teacher Conferences
- Jan 26-Feb 2 Catholic Schools Week
- Feb 14 Jun 3 Parent/Teacher Conferences
- May 30 May Field Day
- 31 Baccalaureate Mass
- Graduation

- Interims
- 1/2 Day Dismissals
- Report Cards

**1/2 Day Dismissals

- No Lunch or ASC
- EL-5th Grade Dismissed at 11:30am
- 6th-12th Grade Dismissed at 11:45am

- Oct 18 Jan 31 May 30
- Dec 20 Mar 14 Jun 2
- Jan 10 Apr 17 Jun 3

- Parent Teacher Conferences
- First & Last Day of School