

Roanoke Catholic Schools Student/Parent Chromebook Loan Agreement

One chromebook, charger, and case are being loaned to the Student/Borrower and are in good working order. It is Student/Borrower's responsibility to care for the equipment and ensure that it is retained in a safe environment.

This equipment is, and at all times, remains the property of Roanoke Catholic Schools and is herewith lent to the Student/Borrower for educational purposes only for the academic school year or years assigned by Roanoke Catholic School.

Student/Borrower may not deface or destroy this property in any way. Inappropriate use of the machine may result in the Student/Borrower losing his/her right to use this chromebook. The equipment will be returned to the school when requested by Roanoke Catholic School, or sooner, if the Student/Borrower withdraws from Roanoke Catholic School prior to the end of the school year.

Roanoke Catholic School property may be used by Student/Borrower only for non-commercial purposes, in accordance with the Roanoke Catholic School's Acceptable Use of chromebooks and Network policy, as well as local, state, and federal statutes.

Student/Borrower may not install or use any software other than software owned or approved by Roanoke Catholic School and made available to Student/Borrower in accordance with this chromebook Loan Agreement.

One user account with specific privileges and capabilities has been set up on the chromebook for the exclusive use of the Student/Borrower to which it has been assigned. The Student/Borrower agrees to make no attempts to change or allow others to change the privileges and capabilities of this user account.

The Student/Borrower agrees to make no attempts to add, delete, access, or modify other user accounts on the chromebook and on any school-owned chromebook.

The Roanoke Catholic School network is provided for the academic use of all students and staff. The Student/Borrower agrees to take no action that would interfere with the efficient, academic use of the network.

Identification and inventory labels/tags have been placed on the chromebook. These labels/tags are not to be removed or modified. If they become damaged or missing, contact tech support for replacements. Additional stickers, labels, tags, or markings are not to be added to the chromebook.

A Google Apps for Education account is available for each Student/Borrower to use for appropriate academic communication with other students and staff members.

Although the chromebooks are insured against accidental damage and device failure, the student will be responsible for repair or replacement required by intentional damage as determined by the insurer. The Student/Borrower acknowledges and agrees that his/her use of Roanoke Catholic Property is a privilege and that by Student/Borrower's agreement to the terms hereof, Student/Borrower acknowledges his/her responsibility to protect and safeguard the chromebook and to return the same in good condition and repair upon request by Roanoke Catholic School.

I have read and agree to the responsibilities in the Chromebook Policy and Usage Agreement.

Student Name: _____ Grade Level: _____

Date: _____ Parent Signature: _____

Date: _____ Student Signature: _____

Chromebook Expectations

Students will bring the fully charged chromebook to each class each day.

Do not leave chromebooks on the floor in any hallway or the cafeteria.

Report any malfunctions to your homeroom teacher in homeroom.

A table has been provided in the US Computer Lab with power strips for charging chromebooks.

Using any form of messaging app during class is a misuse of the chromebook and will receive demerits.

Do not leave chromebooks on or near heaters at school or at home.

Students will not take photos or record video of any persons unless they have the specific consent of a teacher and all persons in the photo or video.

Students must keep their device clean and must not touch the screen with anything (e.g., finger, pen, pencil, etc.) other than approved computer screen cleaners. No food or drinks allowed around the devices.

Do not place books or other items on top of the device. Make sure nothing is between the screen and keyboard when the Chromebook is shut closed.

Students should not delete history of sites visited on their Chromebooks. Roanoke Catholic School reserves the right to do periodic checks and/or review of Internet site visits.

Students are not be permitted to remove the Chromebook device from the roanokecatholicschool.com domain.

Teachers are solely responsible for any apps or extensions on the Chromebooks that are not installed by an administrative member of the school staff.

Students should not personalize their devices in any way. This includes backgrounds, name icons, decals, screen savers, and downloading any software, application or short cuts that have not been explicitly allowed by the teacher.

Students are NOT to update Chrome OS without permission.

Access to the Chrome Web Store is prohibited. Apps, therefore, cannot be added without permission.

Students are required to follow all copyright laws around all media including text, images, programs, music, and video. Downloading, sharing, and posting online illegally obtained media is against Roanoke Catholic School's Use of Technology policy.

The use of the Chromebook device will not breach the Technology and Acceptable Use Policy found in Roanoke Catholic Parent-Student Handbook.